

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the January 11, 2016 Potter County Commissioners' Court meeting.

The minutes from the January 11, 2016 Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of January 6, 2016 through January 20, 2016. [Hood]

Judge Tanner referenced Vouchers checks Nos. 166616-166979 and wire #661-665 in the total amount of \$2,753,487.78.

MOTION was made by Commissioner Church: I so move that we approve the Vouchers as presented.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **RECOGNITION OF BOND:** To recognize the executed bond of the Purchasing Agent, Vickie Shelton, in accordance with LGC 262.011. [Shelton]

The Purchasing Agent's bond was so recognized.

See Documentation

4. **TREASURER'S REPORT:** To recognize the monthly treasurer's report. [Jennings]

- A. Monthly Report:

- B. Quarterly Report:

Leann Jennings, Treasurer, gave a Monthly and Quarterly Treasurer's Report to Commissioners' Court.

The Treasurer's Monthly Report and Quarterly Report were so recognized.

See Documentation

5. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The insurance fund report was so recognized.

See Documentation

6. TAX OFFICE: To consider and act upon tax refunds for over-payment of taxes. [Aylor, Hood]

Sherri Aylor, Tax Assessor/Collector, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the tax refunds for over-payment as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

7. SHERIFF ADMINISTRATION, ENFORCEMENT AND MAINTENANCE FACILITIES:

To consider all matters incident and related to the issuance and sale of "Potter County, Texas Certificates of Obligation, Series 2016", including the adoption of an order authorizing the issuance of such certificates of obligation. [Hood]

Mark McLiney, Senior Managing Director of Samco Capital, came before Commissioners' Court.

Judge Tanner called for public input regarding this matter. Those coming forward to speak included:

Lynn Walker, Potter County resident

Craig Gualtiere, Potter County resident

Robert Goodrich, Potter County Property Owner

Craig Davis, Member of Advisory Committee

Allen Finegold, Potter County resident

MOTION was made by Judge Tanner: I make a motion that we consider the Certificates of Obligation that were issued at 11:00 a.m. and accept them, and authorize an order to issue the Certificates of Obligation today with today's date. They were awarded to Hutchinson, Shockey out of Chicago (at a rate of 2.843).

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

8. CONTRACT-COLLECTION SERVICES: To consider and act upon approving a contract with Perdue, Brandon, Fielder, Collins & Mott, L.L.P., for collection of delinquent court fines, fees, and court costs. [Kemp]

Bill Pinkham, Attorney with Purdue, Brandon, Fielder, Collins & Mott, L.L.P., gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve this new contract.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

ABSTAIN: Commissioner Murguia.

Motion carried by 4-0-1 vote.

See Documentation

9. ELECTIONS:

- A. To recognize that Potter County has received “successful” status from the State of Texas for their Vote Centers.
- B. To recognize Melynn Huntley and Christy Bengel for achieving the designation of “Registered Election Officials” (REOs) by the Texas Election Center;
- C. To recognize the polling locations for the March 1 Joint Primary Election.
- D. To inform the Court of a State of Texas/US Department of Health and Human Services grant opportunity that would improve the ADA accessibility for voters of Wesley Community Center. [Huntley]

Melynn Huntley, Elections Administrator, spoke before Commissioners’ Court.

- A. “Successful” status was so recognized. See Documentation
 - B. The designation of REO’s was so recognized. See Documentation
 - C. Polling locations were so recognized. See Documentation
 - D. Commissioners’ Court remains informed. See Documentation
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10. TEXAS PANHANDLE CENTERS – AGREEMENT FOR PSYCHIATRIC SERVICES:
To consider and act upon approving a contract with Texas Panhandle Centers to provide psychiatric services at the Detention Center. [Tanner, Kemp]

Sheriff Thomas and Lisa Dawson, Detention Center, spoke before Commissioners’ Court.

MOTION was made by Commissioner Church: I move we approve the contract with Texas Panhandle Centers to provide psychiatric services at the Detention Center.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 11. EMINENT DOMAIN AUTHORITY REPORT:** To approve the Eminent Domain Authority Report, to be filed with the Texas Comptroller pursuant to Texas Government Code Chapter 2206, Subchapter B. [Kemp]
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MOTION was made by Commissioner Kelly: I make a motion that we approve the Eminent Domain Authority Report and that Mr. Kemp be able to post it.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

- 12. ROAD AND BRIDGE – POLICY OF CULVERTS:** To consider and act upon requiring landowners to contact the Road and Bridge Department prior to installation of driveways and/or culverts before the County will be responsible for expenses to have them repaired/replaced due to drainage issues. [Ysaguirre]
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Sebastin Ysaguirre, Road and Bridge Director, gave an explanation to Commissioners' Court.

This item was passed and will be brought back to Commissioners' Court on February 8, 2016.

- 13. AMARILLO TIRZ #1 BOARD:** To report on TIRZ Board recent activity. [Church]
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Commissioner Church gave a TIRZ activity report.

- 14. SALARY GRIEVANCE COMMITTEE:** To consider and act upon the drawing of nine (9) members and nine (9) alternates for the Salary Grievance Committee for 2016, and recognize those drawn to serve. [Smith]
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Commissioners' Court drew 18 names – 9 members and 9 alternates - from the 2015 Grand Jury lists. Names were so recognized as drawn.

See Documentation

15. **POTTER COUNTY SHERIFF:** To review the Tier 1 – Partial Exemption Racial Profiling Report. [Thomas]

The Partial Exemption Racial Profiling Report was reviewed and so recognized.
See Documentation

16. **POTTER COUNTY CONSTABLES:** To review the racial profile reports of:

- A. Constable Darryl Wertz for 2015.
- B. Constable Georgia Estrada for 9-2-2015 to 12-31-15.
- C. Constable Mike Duval for 2015.
- D. Constable Idella Jackson for 2015.

Constable's Racial Profile Reports were reviewed and so recognized.
See Documentation

17. **MASTER PLAN – SHERIFF ADMINISTRATION OFFICE:** To consider and act upon a contract amendment from ArchiTexas in the amount of \$10,969.00 for remaining services for Stage 2, Selective Demolition. [Shelton, Head]

Mike Head, Facilities Maintenance Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion to approve the contract amendment from ArchiTexas in the amount of \$10,969.00.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote. See Documentation

18. **FORMAL PROPOSAL #1044-12 RENEWAL:** To consider and act upon renewing Formal Proposal #1044-12, Jail Meals, with Five Star Correctional Services for an additional year with a 1.028% increase per meal as allowed in the proposal. Effective February 12, 2016 through February 12, 2017. [Shelton, Thomas]

MOTION was made by Commissioner Murguia: I make a motion that we approve Formal Proposal #1044-12, for Jail Meals, with Five Star Correctional Services for an additional year with a 1.028% increase per meal as allowed in the proposal.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote. See Documentation

- 19. DEMOLITION OF OLD POTTER COUNTY JAIL:** To consider and act upon awarding Formal Bid #1121-16 Demolition of Old Potter County Jail to the lowest and best responsive bid based off recommendations from Purchasing at Commissioners' Court. Funds budgeted in 2015/2016 Sheriff's Construction Fund. [Shelton, Head]
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Mike Head, Facilities Maintenance Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion to approve Formal Bid #1121-16 Demolition of Old Potter County Jail to the lowest and best responsive bid based on recommendation to Total Demolition Inc.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, and Vaughn.

NOES: Judge Tanner.

Motion carried by 4-1 vote.

See Documentation

- 20. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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No report was given.

- 21. EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Information Technology:

- i. The resignation of Phillip Birkenfeld as Network Engineer effective January 12, 2016. [Patrick]

See Documentation

B. Road and Bridge:

- i. The discharge of Charles Ledbetter as Equipment Operator I effective January 11, 2016. See Documentation
- ii. The transfer of Roy "Sandy" Burkham from Maintenance Tech to Equipment Operator I as a replacement for Charles Ledbetter. [Ysaguirre] See Documentation
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MOTION was made by Commissioner Church: I move we approve the employment items as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

22. JAIL REPORT: To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 526 (87 female; 0 in Childress) 84.4% felonies and 10% misdemeanors was given by Judge Tanner.

23. COUNTY INSURANCE ITEMS: To consider and act upon any insurance claims, accidents, etc. against the County.

No insurance items were presented.

24. EXECUTIVE SESSION: To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

25. AGENDA ITEMS: To receive agenda items for the next Commissioners' Court.

Report of employee Comp. Time; Road and Bridge – Policy of Culverts.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, February 8, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 25th day of January, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy